

General Advance Care Planning (ACP) Facilitator Training

QiC Learning Network

Advance care planning, a national initiative, empowers individuals to make informed decisions on their future healthcare preferences. It guides individuals to explore their care preferences in accordance with personal values and beliefs, ensuring that their wishes are respected when they are no longer able to speak for themselves. Recognized as a core clinical competency in health, social and the community sectors, the program equips frontline staff with the skills in ACP facilitation and builds the capability of health and community care organizations in making ACP accessible to all.

Course Objectives

At the end of the course, learners will be equipped with:

- An in-depth understanding of the value and ethics of advance care planning
- The framework and skills required to facilitate a General ACP conversation
- The ability to create written plans that accurately reflects individual's care preference and that can be communicated to healthcare providers
- The resources to be able to respond appropriately to common ACP-related matters

Pre-Requisite

- Achieved a 100% score for all 6 online modules with unlimited attempts
- Achieved a minimum score of 80% for the 20-MCQ quiz with a maximum of 2 attempts

Training Methodology

- Pre-course quiz
- Classroom facilitated learning that includes small group practice, feedback giving and discussion, assessment for certification
- Post-course 2-hour facilitated group learning via zoom

Target Audience

- Healthcare worker
- Social and community care worker
- Individuals interested in conducting ACP

Certification

Trainees who meet the competency for the assessment will be awarded certificate as a certified ACP Facilitator.

Course Time

9:00 AM - 6:00 PM
9-hour classroom facilitated learning (Includes 1-hour assessment)

2-hour post-course facilitated group learning via zoom

Course Fee

\$350.00 (excluding GST)

Prevailing course fee subsidies: 90% for Singaporeans/PRs and 45% for foreign staff employed by eligible community care organizations.

Trainers' Profile

Chief Trainer – Ms. Ng Tzer Wee

Ms. Ng is a pioneer in advancing Advance Care Planning (ACP) efforts in Singapore, with over 15 years of experience in both facilitation and training. She brings a deep well of expertise to the field, having contributed significantly to the development of local ACP training curricula and conducted a number of Train-the-Trainer programs. Certified in the WSQ Advanced Certificate in Learning and Performance (ACLP), Ms. Ng applies adult learning principles to ensure her training sessions are engaging and impactful. This training is further strengthened by a team of assessors—comprising doctors, nurses, and medical social workers—who are actively involved in ACP facilitation and training themselves.

Course Date	Course Outline
• 21 Jul 2025 • 30 Sep 2025 • 20 Nov 2025 • 29 Jan 2026 • 05 Mar 2026 • 07 May 2026	• Goals and scope of ACP • Ethical considerations of ACP in Singapore • Attitudes & skills for effective ACP facilitator • Application of General ACP framework • Practice Demonstration of competency in facilitating General ACP • Documenting conversation in written plan

Venue:

St. Andrew's Community Service Academy
Singapore Anglican Community Service (SACS)
10 Simei Street 3 (Level 1), Singapore 529897

Enquiries:

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<https://for.sg/genacpsacs>

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